

TRANSMITTAL

To: **THE COUNCIL**

Date: **06/18/21**

From: **THE MAYOR**

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.



ERIC GARCETTI
Mayor

(Ana Guerrero) for

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

ANNETTE G. RAMIREZ
INTERIM ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

May 5, 2021

The Honorable Eric Garcetti
Mayor, City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012

Attention: Ms. Heleen Ramirez, Office of the Mayor

**RE: ACCEPTANCE OF A \$49,980 DONATION FROM THE STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE INTO THE ANIMAL STERILIZATION FUND
FOR CHARITABLE PURPOSES OF THE CITY OF LOS ANGELES DEPARTMENT OF
ANIMAL SERVICES**

Recommendation for Council Action, subject to the approval of the Mayor:

1. **ACCEPT** the donation of \$49,980 from the State of California Department of Food and Agriculture for restricted purposes on behalf of the City of Los Angeles Department of Animal Services; and
2. **APPROVE** the deposit of \$49,980 into Appropriation Unit No. 060053 within the Animal Sterilization Fund – Fund No. 842 entitled, Community Cat S/N Program for the spay and neuter of community cats; and
3. **FORWARD** the acceptance of these grant funds to the Mayor and City Council for approval; and
4. **APPROVE** the disbursement of these funds in accordance with the provisions of the Animal Sterilization Fund.

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SUBJECT: Transmittal to Mayor and Council

ACCEPTANCE OF A \$49,980 DONATION FROM THE STATE OF CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE INTO THE ANIMAL STERILIZATION FUND FOR CHARITABLE PURPOSES OF THE CITY OF LOS ANGELES DEPARTMENT OF ANIMAL SERVICES

SUMMARY:

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds \$25,000 must be approved by the Mayor and City Council.

On March 26, 2021, the Department of Animal Services received notification of an award in the amount of \$49,980 from the Department of Food and Agriculture of the State of California. These funds are a restricted grant and will be used for charitable purposes. Specifically, the funds will be disbursed for spay and neuter of community cats, with the goal of providing vouchers to pay for the surgeries of 714 cats.

On April 13, 2021, the Board of Animal Services Commissioners authorized the acceptance of a \$49,980 donation from the State of California Department of Food and Agriculture subject to the approval of the City Council and Mayor.

FISCAL IMPACT:

There will be no financial impact to the General Fund. This donation will be deposited into the Animal Sterilization Fund and disbursements will be made pursuant to the provisions of the Fund.

Respectfully submitted,



Brenda F. Barnette
General Manager

Attachment: Adopted Board Report – Acceptance of a \$49,980 donation from the State of California Department of Food and Agriculture into the Animal Sterilization Fund for Charitable Purposes of the City of Los Angeles Department of Animal Services

cc: Soozy Rios Bellenot, City Administrative Officer
Lilia Licican, Los Angeles Animal Services

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CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: April 13, 2021

PREPARED BY: Carolyn Almos

REPORT DATE: April 13, 2021

TITLE: Acting District Supervisor

SUBJECT: ACCEPTANCE OF A \$49,980 DONATION FROM THE STATE OF CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE INTO THE ANIMAL STERILIZATION FUND FOR CHARITABLE PURPOSES OF THE CITY OF LOS ANGELES DEPARTMENT OF ANIMAL SERVICES

BOARD ACTION RECOMMENDED:

1. **ACCEPT** the donation of \$49,980 from the State of California Department of Food & Agriculture for restricted purposes on behalf of the City of Los Angeles Department of Animal Services; and
2. **APPROVE** the deposit of \$49,980 into Appropriation Unit No. 060053 within the Animal Sterilization Fund – Fund No. 842 entitled, Community Cat S/N Program for the spay and neuter of community cats.
3. **FORWARD** the acceptance of these grant funds to the Mayor and City Council for approval; and
4. **APPROVE** the disbursement of these funds in accordance with the provisions of the Animal Welfare Trust Fund.

SUMMARY

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds \$25,000 must be approved by the Mayor and City Council.

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**SUBJECT: ACCEPTANCE OF A \$49,980 DONATION FROM THE STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE INTO THE ANIMAL STERILIZATION
FUND FOR CHARITABLE PURPOSES OF THE CITY OF LOS ANGELES
DEPARTMENT OF ANIMAL SERVICES**

On March 26, 2021, the Department of Animal Services received notification of an award in the amount of \$49,980 from the Department of Food and Agriculture of the State of California. These funds are a restricted grant and will be used for charitable purposes. Specifically, the funds will be disbursed for spay and neuter of community cats, with the goal of providing vouchers to pay for the surgeries of 714 cats.

FISCAL IMPACT:

There will be no financial impact to the General Fund. This donation will be deposited into the Animal Sterilization Fund and disbursements will be made pursuant to the provisions of the Fund.


Approved:



Brenda F. Barnette, General Manager

Attachment

BOARD ACTION:

	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

2021 PET LOVER'S GRANT PROGRAM

SCOPE OF WORK

PLP2135 City of Los Angeles- Department of Animal Services

\$49,980

Project Title: Spay and Neuter Community Cats

Project Description:

Spay/neuter community cats to humanely decrease the free roaming cat population. The goal is to complete 20,000 additional spay/neuter surgeries annually for community cats.

Project Purpose:

Los Angeles has been unable to spay/neuter Community Cats due to an injunction for more than 12 years and has experienced unprecedented growth in the number of community kittens and cats entering our shelters. The City of Los Angeles - Department of Animal Services has completed the first ever Environmental Impact Report (EIR) regarding the impact of cats on the community that was required by the judge. Professional analysis has shown that spay/neuter is the only way to humanely and effectively reduce the free roaming cat population. Shelter cat intake has grown annually during the time the injunction prevented us from spay/neuter of Community Cats. Due to severe budget constraints this year due to COVID, not enough spay/neuter surgeries can be performed without help. Cat lovers everywhere are hoping the project succeed for the welfare of the cats and to prevent other similar injunctions in other communities. The project will spay/neuter community cats to humanely decrease the free roaming cat population. The goal is to do 20,000 additional spay/neuter surgeries for community cats.

Funding Sources:

This project has not been submitted to or funded by another State or Federal grant program.

Project Awareness:

The public relations team will promote a public education campaign using the Department of Animal Services website, social media, newsletters, media outlets, Nextdoor, Council Districts, Neighborhood Council and Community Cat TNR groups letting them know how to get the vouchers. Vouchers are good at any privately operated clinic attached to one of six shelters, there are contracts with three mobile spay/neuter vehicles and agreements with over 50 local veterinarians who accept our vouchers. As part of this campaign, the City of Los Angeles -Department of Animal Services will raise awareness for both the spay/neuter services and the Pet Lover's License Plate Program.

2021 PET LOVER'S GRANT PROGRAM

SCOPE OF WORK

Work Plan:

Project Activity	Performed by	Timeline (mm/yy-mm/yy)
Project Manager	Annette Ramirez, Assistant General Mgr.	06/21-05/22
Marketing and Public Relations	Agnes Sibal, PR Director	06/21-05/22
Public Education	Carolyn Almos, Director of Volunteer Services	06/21-05/22
Voucher distribution and accounting.	Brenda Van Den Bosch, Senior Clerk	06/21-05/22

Evaluation and Performance Monitoring Plan:

Due to kitten season, evaluation will be somewhat seasonal, but the project will compare activities month to month and increase marketing as needed. Additionally, the project will analyze data by geographical area to adjust public education outreach.

Project Oversight:

Annette Ramirez, Assistant General Mgr. will be lead and Carolyn Almos will be the Co-Project Director. Data for vouchers issued and for vouchers used is reported publicly each month. Groups have 30 days to use issued vouchers during which time the money is encumbered. If the voucher is not redeemed, the voucher is voided and funds are unencumbered for funding the issuance of new vouchers.

Budget Narrative:

Total Amount of Pet Lover's Funds Requested	\$49,980
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PERSONNEL (SALARY AND WAGES)

No costs requested.

FRINGE BENEFITS

No costs requested.

TRAVEL

2021 PET LOVER'S GRANT PROGRAM

SCOPE OF WORK

No costs requested.

SUPPLIES

No costs requested.

CONTRACTUAL

No costs requested.

OTHER

#	Item Description	Cost per Unit	Number of Units	Acquire When?	Funds Requested
1	Spay/Neuter of Community Cats	\$70.00	714	Year 1	\$49,980
Other Subtotal					\$49,980

Other Cost 1: Vouchers for 714 surgeries will be issued to be redeemed through shelter clinics, mobile spay/neuter vans and private veterinarians at a cost of \$70 per voucher.